



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 2:30 p.m.  
REGULAR MEETING - 7:00 p.m.**

**November 16, 2010 Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order (7:00 p.m.)**

1. Attendance

**Minutes:**

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Stephanie Van Zant, District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

**Consent Agenda**

**Superintendent**

2. C-1 Minutes of Special Meeting on October 12, 2010, Special Pupil Request Hearing, Student Disciplinary Hearings and Regular Meeting on October 18, 2010

Attachment: Minutes - SpecMtg - 10-12-10.pdf

Attachment: Minutes - SpecPupilReqHearing - 10-18-10.pdf

Attachment: Minutes - DisciplinaryHearings - 10-18-10.pdf (Confidential Item)

Attachment: Minutes - RegularMtg10-18-10.pdf

3. C-2 Special Resolution of Recognition

**School Board Attorney**

4. C-3 Interlocal Agreement to Sell Diesel Fuel to Board of County Commissioners at Keystone Fuel Depot

Attachment: Interlocal Agreement - BCC and CCSB.pdf

## **Deputy Superintendent**

5. C-4 Contract with Sabrina Gaston for Secretarial Assistance to School Board Attorney

Attachment: Agreement for Secretarial Services12-2010.pdf

6. C-5 School Board Contract with School Board Attorney

Attachment: JBB Contract with CCSB-12-2010.pdf

7. C-6 Student Calendar for 2011-2012

Attachment: Calendar - Student 2011-2012.pdf

8. C-7 Proposed Staff Allocation Changes 2010-2011

Attachment: Allocation Summary - Current Backup November, 2010.pdf

## **Human Resources**

9. C-8 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 11-16-10.pdf

10. C-9 Amend 2010-2011 Temporary Salary Table I for Administrative/Management and Supervisory Personnel

Attachment: ADMIN TABLES 11-16-10 TABLE I Revision.pdf

11. C-10 Advertise New CCSB Policy 6GX-10-2.35 Firearms and Chemical Weapons

Attachment: Policy 2.35 Firearms and Chemical Weapons - NEW.pdf

12. C-11 Advertise Amendments to CCSB Policy 6GX-10-2.07 C. 3. Prerequisites for Salary Payment

Attachment: Policy 2.07 C. 3. Prerequisites for Salary Payment - Amendment.pdf

## **Instruction**

13. C-12 Student Travel

Attachment: Student Travel.pdf

14. C-13 Advertise Amendment to Student Progression Plan for 2010-2011-Secondary Education

Attachment: Update to the Student Progression Plan 2010-2011.pdf

15. C-14 Memorandum of Understanding between the Employ Florida Banner Center for Aviation and Aerospace and the School Board of Clay County, Florida

Attachment: bannercenter.pdf

16. C-15 Memorandum of Understanding between First Coast Technical College and School Board of Clay County

Attachment: FCTCmemorandum.pdf

17. C-16 Advertise New CCSB Policy 6GX-10-1.13 Teen Dating Violence and Abuse

Attachment: Policy 1.13 Teen Dating Violence and Abuse - NEW.pdf

18. C-17 Co-Enrollee list for October 2010

Attachment: Co-Enrollee list for October 2010.pdf (Confidential Item)

19. C-18 Travel exception request for out of state travel for SEDNET Project Manager.

Attachment: Positive Behavioral Conference.pdf

20. C-19 Bannerman Learning Center Placement in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

21. C-20 Memorandum of Understanding between the School District of Clay County and Community Connections Jacksonville, Inc.

Attachment: Community Connections MOU.pdf

22. C-21 Library Contract Interlocal Agreement

Attachment: LIBRARY CONTRACT-INTERLOCAL AGREEMENT.pdf

23. C-22 Title I School Improvement Grant 1003a

Attachment: Title I Grant 11-16-10.pdf

### **Business Affairs**

24. C-23 Monthly Property Report - October, 2010 - Furniture/Equipment

Attachment: Furniture-Equipment Report-October, 10.pdf

25. C-24 Monthly Property Report - October, 2010 - AV Materials

Attachment: Audiovisual Report-October, 10.pdf

26. C-25 Monthly Property Report - October, 2010 - Software

Attachment: Software Report-October, 10.pdf

27. C-26 Monthly Property Report - October, 2010 - Vehicles

Attachment: Vehicles Report-October, 10.pdf

28. C-27 Deletion of Certain Items - November, 2010

Attachment: Deletion Report-November, 10.pdf

Attachment: Deletion Report (Attachments)-November, 10.pdf

29. C-28 Payment of Bonds for Chairman, Vice-Chairman, and Board Members

30. C-29 Warrants & Vouchers for OCTOBER, 2010

Attachment: Warrants & Vouchers October, 2010.pdf

31. C-30 Bank Resolutions Due to Change of School Board Chairperson

32. C-31 Write off NSF Check at Grove Park Elementary School

33. C-32 Bids to Be Awarded November 2010

34. C-33 Bid Renewals November 2010

Attachment: 11\_16\_10 Release Documents for Bid 10-F-203.pdf

35. C-34 Budget Amendments for the Month of October, 2010

Attachment: budget cover sheet impact stmt .pdf

Attachment: OCT 2010 BA.pdf

**Support Services**

36. C-35 Final (Phase III) Plans and Specifications for District Office Plumbing Replacement Superintendents Office Building 3

37. C-36 Final (Phase III) Plans and Specifications for

District Office HVAC Replacement Superintendents Office Building 3

38. C-37 Lake Asbury Elementary School Property Conveyance by Easement to the Clay County Board of County Commissioners

Attachment: LAE Easement.pdf

39. C-38 Lake Asbury Elementary School Property Conveyance by Sale to the Clay County Board of County Commissioners

Attachment: LAE Purchase Agreement.pdf

40. C-39 Pre-Qualification of Contractors

Attachment: Contractor List 11,16,10.pdf

41. C-40 Deductive Change Order #4 (Direct Purchasing) for Keystone Heights Elementary School New Administration Building

Attachment: CO 4 KHE New Admin.pdf

42. C-41 Additive Change Order #3 for Keystone Heights Elementary School New Administration Building

Attachment: CO 3 KHE New Admin.pdf

**Adoption of Consent Agenda**

43. Adoption of all remaining Consent Items

**Minutes:** Consent Agenda items were approved.

**Motions:**

Approve the Consent Items as presented, with the exception of those moved to Discussion. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

## Recognitions and Awards

### 44. Vystar Academy for Business and Finance at FIHS as a Model Academy

**Minutes:** Paul Parker, Director of CTE and Christine Wingate, Career Specialist, presented an overview of the 14th National Career Academy Coalition held November 7-9, 2010 in Austin, Texas.

## Scheduled Citizen Requests (None)

## Presenters (None)

## Discussion Agenda

### Deputy Superintendent

#### 45. 2011 Legislative Priorities

Attachment: 2011 Legislative Priorities2 (2).pdf

**Minutes:** Denise Adams, Deputy Superintendent, clarified the recommended changes to the Legislative Priorities for 2011.

#### **Motions:**

Approve Legislative Priorities as submitted - PASS

#### **Vote Results**

Motion: Lisa Graham

Second: Stephanie Van Zant

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

## Human Resources

### 46. Human Resources - Special Actions

Attachment: HR Special Action (Resign) 11-16-10.pdf (Confidential Item)

#### **Motions:**

Approve the action as - PASS

presented.

**Vote Results**

Motion: Lisa Graham

Second: Stephanie Van Zant

Frank Farrell	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Carol Studdard	- Aye
Stephanie Van Zant	- Aye

**Business Affairs**

47. Florida Education Investment Trust Fund

Attachment: Florida Ed Invest Trust Fund20101104124350175.pdf

**Minutes:**

Dr. George Copeland, Assistant Superintendent for Business Affairs, explained a great opportunity for our district to invest in the Florida Education Investment Trust Fund. Dr. Copeland provided information from the Signatory Public Agency Addendum for the Board.

This investment requires School Board approval.

**Motions:**

Approve the recommendations - PASS as submitted.

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Carol Studdard	- Aye
Stephanie Van Zant	- Aye

48. Monthly Financial Report for October, 2010

Attachment: [PAGE 1 MONTHLY FIN-Sum Cash.pdf](#)  
Attachment: [PAGE 2 MONTHLY FIN-GREV.pdf](#)  
Attachment: [PAGE 4 MONTHLY FINDSREVEXP.pdf](#)  
Attachment: [PAGE 5 Capital Projects.pdf](#)  
Attachment: [PAGE 6 Capital Projects By Project.pdf](#)  
Attachment: [PAGE 7 MONTHLY FIN-FOOD SERVICE.pdf](#)  
Attachment: [PAGE 8 MONTHLY FIN-SPREV42X.pdf](#)  
Attachment: [PAGE 9 MONTHLY FIN-ARRA-SPREV43X.pdf](#)  
Attachment: [PAGE 10 MONTHLY FIN-INSURANCE.pdf](#)  
Attachment: [PAGE 3 MONTHLY FIN-GREXP.pdf](#)

**Minutes:** Dr. George Copeland reported that our finances are on track, as the current budget indicates, with no discrepancies.

**Motions:**

Approve the monthly financial report for October, 2010, as presented. - PASS

**Vote Results**

Motion: Lisa Graham  
Second: Stephanie Van Zant  
Frank Farrell - Aye  
Carol Studdard - Aye  
Lisa Graham - Aye  
Janice Kerekes - Aye  
Stephanie Van Zant - Aye

**Presentations from the Audience**

49. [Speaker](#)

**Minutes:** Liz Crane spoke on the Education Jobs Bill.

**Superintendent Requests**

50. [Comments](#)

**Minutes:**



1. Mike Elliott gave a brief report on the security systems in the schools. Currently, an RFP is being developed and more information should be available in January.
2. Superintendent Wortham welcomed new Board Member, Janice Kerekes. He also thanked the voters for their support for continuation of the .25 mil levy.
3. The Superintendent reported on an article published in the Florida Times Union on Monday, November 15, 2010, regarding principals' salary comparison. The information printed was totally erroneous. The newspaper has been informed.

### **School Board's Requests**

#### 51. Selection of Legislative Liaison and Alternate

**Minutes:**

**Motions:**

Select board member to serve as Legislative Liaison. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

**Motion Minutes:**

Frank Farrell was nominated as the District Legislative Liaison to serve on the FSBA Legislative Committee.

Carol Studdard was nominated as the Alternate.

#### 52. Comments

**Minutes:**

Frank Farrell was congratulated as the new Board Chairman and new members Janice Kerekes and Stephanie Van Zant were welcomed to the Board. Mrs. Kerekes and Mrs. Van Zant both expressed their honor at

being able to serve on the School Board.

**Attorney's Requests** (None)

**Adjournment** (7:45 p.m.)

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**Superintendent**

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**Chairman**